

LV&F Meet and Greet/Adoption Guidelines

Once a candidate has been successful in their adoption application for a rescue animal, the foster carer can arrange a meet and greet appointment. Depending on preference, this can occur at either the foster carer's household, or the applicant's home, but never in a public space. The environment must be in an enclosed space, where the animal and applicant can interact safely, with minimal risks of injury or escape of the animal.

Arrangement of a date, time and place can be made via email correspondence, or via text or phone call. The entirety of the meet and greet should take about 1-2 hours in time, where the foster carer has a real opportunity to see if the applicant is the right fit for the rescue animal. It also gives the candidate a great chance to ask any questions that they may have. Allow the animal to explore their environment in their own time, minimize any stressors and never force an interaction.

Listed below are guidelines on what to bring to an appointment, as well as appropriate questions that can be asked to determine whether the candidate is a suitable pet owner. If there are multiple applicants for the same animal, note-taking can be a useful tool in helping to decide who is the best fit and which is the most suitable home for the animal.

What to bring:

- Animal's legal documents (desexing certificate, microchip, vaccination, vet paperwork, etc.)
- LV&F Adoption Agreement Contract x 2
- Microchip Subscription form
- Clip board, pen, questionnaire sheet

Questionnaire:

How long have you been looking for a rescue animal?

Have you had any pets before? Tell us a little bit about your previous experience with animals.

(If they have a current pet, ask how are with other animals and how they think they would cope with a new rescue animal in the household).

What sort of traits or personality are you searching for in your rescue animal?

What sort of routine would the animal have on an average day? (Ask about interaction, play time, how long the animal will be alone for, feeding routine, etc.)

What sort of diet will you be feeding your new rescue animal?

Will the animal be indoors/outdoors? (If outdoors, is the space enclosed and safe? If indoors, ask about enrichment and how they would keep their pet mentally and physically stimulated).

What drew you towards this rescue animal in particular?

Are there any questions you would like to ask about the rescue animal?

How did you find our rescue group? (Petrescue, Facebook, Gumtree, word of mouth, etc.)

Comments/other:

Once you have a good idea about how suitable the applicant is for the rescue animal, you can either **1. proceed with the adoption process or 2. if they are unsuitable or not a good match, inform the applicant that you will need some time to decide if they are right home then finish up with the meeting.**

In the case that you have deemed the candidate a perfect fit for the animal and are happy to complete the adoption, the applicant will need to read and sign **THREE** forms. Ensure to go through the 'LV&F Adoption Agreement Contract' together with the client, noting the 10 day trial/cooling-off period. The adoption fee must be paid on completion of the adoption contract. We accept cash, paypal or bank transfer. Here is a quick checklist of tasks to complete (please tick):

- LV&F Adoption Agreement Contract x2 (we keep one copy, and the applicant keeps the other)
- CAR Microchip Subscription Form
- Adoption fee payment
- Hand over of the legal document

At the end of the meeting, thank the candidate for their time and tell them that we will be in contact with them soon. Great job!